



**REGULAR COMMON COUNCIL MEETING
SEPTEMBER 3, 2013
7 P.M.
AGENDA**

- 1. Mayor calls meeting to order.**
 - A. (Pledge of Allegiance)
 - B. (Council Clerk Reads the Call of the Meeting and Mayor declares call a legal call and meeting a legal meeting.)
- 2. Accept/Amend the Agenda.**
- 3. Presentations**
 - A. Congratulating Lisa Melaven upon her retirement.
 - B. Congratulating Amanda Thomson on being named the NAAE Outstanding Agricultural Educational Award.
 - C. Commending the Middletown High School Agricultural Science and Technology Science Program and its staff for an award winning High School program.
- 4. Mayor requests motion to approve minutes of:**
 - A. Regular meeting of August 5, 2013 at 7 p.m.;
 - B. Special Meeting of August 5, 2013 at 6 p.m.;
 - C. Special Meeting of August 8, 2013 at 7 p.m.
- 5. Public Hearing on Agenda Items, Including Bond Ordinances.**
- 6. Public Hearing on Agenda Items Closes.**
- 7. Appointment of City and Town Clerk:**
 - A. Interview and Questions to Candidate for City and Town Clerk

Resolution 7-1 Approving the appointment of Linda Bettencourt as City and Town Clerk, Salary Grade 16, Step 4 (\$40.78) 40 hours effective upon Council approval.
 - B. Interview and Questions to Candidate for Deputy Assessor

Resolution 7-2 Approving the appointment of Roger Palmer as the Deputy Assessor at Salary Grade 13, Step 5 (\$37.41) 40 hours effective upon Council approval.

8. Mayor requests Council Clerk to read appropriation requests, and the Certificate of Director of Finance.

Vote on Appropriations:

- A. Common Council \$20,000, Account 1000-12000-55185, Contractual Services – Pension Study, General Fund.
- B. General Counsel \$10,000, Account 1000-05000-55719, Code Enforcement, General Fund.
- C. Finance \$950,000, Account No. 2070-xxxx-xxxx, 13/14 Capital Nonrecurring Plan, CNR Fund.
- D. An Ordinance Appropriating \$15,200,000 For The City Of Middletown 2013 Road, Sidewalk And Public Works Facilities Improvement Program And Authorizing The Issue Of \$15,200,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.
- E. An Ordinance Appropriating \$1,150,000 For The Acquisition Of City-Wide Streetlights, Poles And Related Equipment And Authorizing The Issue Of \$1,150,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose

9. Department, Committee, Commission Reports and Grant Confirmation Approvals:

- A. City Clerk's Certificate
- B. Monthly Reports:
 - Finance Department – Transfer Report to, August 26, 2013
 - Public Works Monthly Report with summary/Building Permits
- C. Grant Confirmation and Approval – Board of Education, Various Grants
- D. Grant Confirmation and Approval – Board of Education, Revised/Additional
- E. Grant Confirmation and Approval – City and Town Clerk, Historical Preservation
- F. Grant Confirmation and Approval – Parks and Recreation Activity Fund
- G. Human Relations – 2012/13 Hiring Report, 4th Quarter Report/Year End
- H. Correspondence from Richard Blumenthal, U. S. Senate

10. Payment of all City bills when properly approved.

11. Resolutions, Ordinances, etc.:

- A. Approving the referendum questions for the bond ordinances approving \$1,150,000 acquisition of City-wide streetlights, poles and related equipment and \$15,200,000 for the 2013 Road, sidewalk and Public Works Facilities Improvement Program and approving submitting the questions to a referendum vote of the electors in conjunction with the general election on November 5, 2013.
- B. Approving the Educational Incentive Challenge Grants for 2013 – 14 as presented in the resolution, totaling \$49,500.

11. Resolutions, Ordinances, etc.:

- C. Approving amending the job description of the Director of Public Works with no change in salary to reflect changes due to the merger of the Parks Division into Public Works with said changes to take effect only upon the effective date of the merger.
- D. Approving amending the job description of the Deputy Director of Public Works due to the merger of the Parks Division into the Public Works Department with no change in salary with said changes to take effect only upon the effective date of the merger.
- E. Approving amending the job description of the Superintendent of Parks in the Public Works Department with no change in salary to reflect changes due to the merger of the Parks Division into the Public Works Department with said changes to take effect only upon the effective date of the merger.
- F. Approving amending the job description of the Clerk – Parks Maintenance Garage into the Public Works Department with no change in salary to reflect changes due to the merger of the Parks Division into Public Works Department with said changes to take effect only upon the effective date of the merger.
- G. Approving amending the job description of the Master Mechanic into the Public Works Department, with no salary change and to reflect the merger of the Parks Division into the Public Works Department, with said changes to take effect only upon the effective date of the merger
- H. Approving amending the job description of the Park Maintainer III, with salary change from Local #466 Grade 7 (\$17.25 - \$25.52, 40 hours) to Salary Grade 8, Local #466 (\$18.73 - \$27.73, 40 hours) into the Public Works Department, to reflect the merger of the Parks Division into the Public Works Department, with said changes to take effect only upon the effective date of the merger.
- I. Approving amending the job description of the Park Maintainer II, Grade 6, Local #466 (\$15.73 - \$23.27, 40 hours) into the Public Works Department, with no change in salary to reflect the merger of the Parks Division into the Public Works Department, with said changes to take effect only upon the effective date of the merger.
- J. Approving amending the job description of the Park Maintainer I, Grade 5, Local #466 (\$14.23 - \$21.07, 40 hours) into the Public Works Department, with no change in salary to reflect the merger of the Parks Division into the Public Works Department, with said changes to take effect only upon the effective date of the merger.
- K. Approving eliminating the position of Parks Maintainer IV, Local #466, Salary Grade 10 (\$21.75 - \$32.19, 40 hours) from the classification, with said changes to take effect only upon the effective date of the merger.
- L. Approving amending the job description of the Director of Parks and Recreation Department to Director of Recreation and Community Services with a change in salary to Teamsters, Grade 16 (\$31.66 - \$46.87, 40 hours) to reflect changes due to the merger of the Recreation Division and Senior Services into the Recreation and Community Services Department with said changes to take effect only upon the effective date of the merger.

11. Resolutions, Ordinances, etc.:

- M. Approving eliminating the job description of the Director of Senior Services due to the merger of the Recreation Division and Senior Services into the Recreation and Community Services Department with said changes to take effect only upon the effective date of the merger.
- N. Approving amending the job description of the Custodian/Program Aide in the Senior Services Department with no change in salary to reflect changes due to the merger of the Recreation Division and Senior Services into the Recreation and Community Services Department with said changes to take effect only upon the effective date of the merger.
- O. Approving amending the job description of the Senior Services Coordinator in the Senior Services Department with no change in salary to reflect changes due to the merger of the Recreation Division and Senior Services into the Recreation and Community Services Department with said changes to take effect only upon the effective date of the merger.
- P. Approving amending the job description of the Senior Services Specialist in the Senior Services Department with no change in salary to reflect changes due to the merger of the Recreation Division and Senior Services into the Recreation and Community Services Department with said changes to take effect only upon the effective date of the merger.
- Q. Approving amending the job description of the Superintendent of Recreation to Manager of Recreational Services in the Recreation and Community Services Department with no change in salary to reflect changes due to the merger of the Recreation Division and Senior Services into the Recreation and Community Services Department with said changes to take effect only upon the effective date of the merger.
- R. Approving amending the job description of the Recreation Supervisor, Local #466, Salary Grade 8 \$18.73 - \$27.73, 40 hours, in the Recreation and Community Services Department with no change in salary to reflect changes due to the merger of the Recreation Division and Senior Services into the Recreation and Community Services Department with said changes to take effect only upon the effective date of the merger.
- S. Approving amending the job description of the Lead Recreation Supervisor, Local #466, Salary Grade 10 (\$21.75 - \$32.19, 40 hours) in the Recreation and Community Services Department with no change in salary to reflect changes due to the merger of the Recreation Division and Senior Services into the Recreation and Community Services Department with said changes to take effect only upon the effective date of the merger.
- T. Approving amending the job description of the Recreation Supervisor and Outreach Specialist, Local #466, Salary Grade 8, \$18.73 - \$27.73, 40 hours) in the Recreation and Community Services Department with no change in salary to reflect changes due to the merger of the Recreation Division and Senior Services into the Recreation and Community Services Department with said changes to take effect only upon the effective date of the merger.

11. Resolutions, Ordinances, etc.:

- U. Approving amending the job description of the Clerk – Parks and Recreation Department with no change in salary to reflect changes due to the merger of the Recreation Division and Senior Services into the Recreation and Community Services Department with said changes to take effect only upon the effective date of the merger.
- V. Approving authorizing the Mayor to sign an application with the State of Connecticut for \$65,000 from the Local Capital Improvement Program for the installation of fencing and netting around the newly built soccer fields on Long Hill Road and approving a new line item entitled Long Hill Road Fencing in the amount of \$65,000.
- W. Approving naming the Kayak Boat Launch after Philip Salafia, former Council Member.

12. Mayor's Appointments.**13. Contingency Fund Transfers (none).****14. Questions to Directors on Nonagenda Items.****15. Meeting adjourned.**